

Civil Service Commission Regional Office No. II Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Activity				Source of Funds	Estimated Budget (Php)			REMARKSRemarks (Brief Description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2024-01	Communication/Subscription Expense (RO and FOs)												
	One (1) year Google Drive Subscription (100gb)	PSED MSD PALD CBFO	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	7,000.00	7,000.00		Provision for communication and subscription to online platforms for CSC RO and Field Offices
	One (1) Year Google Plus Subscription (200 GB)	LSD	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,500.00	1,500.00		
	Zoom Subscription (Annual)	HRD, CBFO	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP/Income	21,000.00	21,000.00		
Subscription for domain of website	CBFO	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00			
2024-02	Water Expenses (RO and FOs)												
	Water Expenses (utility)	MSD/FOs	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	322,000.00	322,000.00		Provision of water expense for CSC RO and Field Offices
	Water (for Drinking purposes)	MSD/FOs	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter					Provision of drinking water for CSC RO and Field Offices
2024-03	Electricity Expenses (RO and FOs)	MSD/FOs	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,075,000.00	2,075,000.00		Provision for electricity for CSC RO and Field Offices
2024-04	Postage and Courier Services Expense (RO and FOs)	RO/FOs	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP/Income	152,000.00	152,000.00		Provision of mailing/courier fees of CSC RO and Field Offices
					NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter					
2024-05	Telephone/Internet Connection Expenses (RO and FOs) - Landline and Mobile	MSD/FOs	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	412,000.00	412,000.00		Provision for telephone (landline and mobile) /internet subscriptions for CSC RO and Field Offices
2024-06	Accountable Forms Expense (e-Receipts)	MSD	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP/Income	151,200.00	151,200.00		Provision for the purchase of e-receipts for Office use
2024-07	Procurement of One (1) unit Service Utility Vehicle	MSD	No	Competitive Bidding	Nov. 2023	Dec. 2023	First Quarter	First Quarter	GoP	2,200,000.00		2,200,000.00	Provision of Sports Utility Vehicle for CSC RO II
2024-08	Provision of Janitorial Services (8 janitors)	MSD	No	Competitive Bidding	First Quarter	First Quarter	First Quarter	Second Quarter	GoP/Income	1,326,000.00	1,326,000.00		Provision of FY 2024 Janitorial Services for CSCRO II and its Field Offices
2024-09	Provision of Security Services (16 guards)	MSD	Yes	Competitive Bidding	November 2023	December 2023	First Quarter	First Quarter	GoP/Income	4,549,000.00	4,549,000.00		Provision of FY 2024 Security Services for CSCRO II and its Field Offices
	Repairs and Maintenance									-			
2024-10	Provision for Repairs and Maintenance - Building (Materials)	MSD/FOs	No	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	GoP	844,000.00	844,000.00		Provision of various repairs in the CSC RO II FOs
	Provision for Repairs and Maintenance - Building (Labor Services)		No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP				
2024-11	Provision for Repairs and Maintenance - Motor Vehicle	MSD	No	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	Income	240,000.00	240,000.00		Provision for regular maintenance (change oil , future repairs of motor vehicles to include replacement of tires
	Provision for Repairs and Maintenance - Motor Vehicle		No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates					

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					Advertisement/Pos- ting of IB/REI	Submission/Open- ing of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2024-12	Provision for Repairs and Maintenance - Office Equipment (Generator Set, IT Equipment, Elevator, Furniture and Fixtures) to include parts and cost of services	MSD/FOs	No	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	Income	380,000.00	380,000.00		Provision for regular maintenance and future repair of Office Equipment and Furniture and Fixtures
			No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income				
2024-13	Provision for Maintenance of ACUs (Repairs, Cleaning)	MSD/FOs	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	269,200.00	269,200.00		Provision for regular maintenance of ACUS
2024-14	Grounds improvement at the new Regional Office	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	510,000.00	510,000.00		Paving of CSC RO II ground for the provision of parking area in compliance with RDC Region 02 Resolution re: No Parking Policy along the roads of the Regional Government Center (RGC)
2024-15	Construction of Flagpole	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	200,000.00	200,000.00		The current flag pole is not proportionate with the height of the new CSC RO Building
2024-16	Construction of Materials Recovery Facility	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	150,000.00	150,000.00		In compliance with Region 02 RDC Resolution re: Establishment of MRF
2024-17	Purchase of tables and chairs for the officials & employees, and staff	ROs and FOs	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	777,500.00	777,500.00		Provision of tables and chairs to promote "one look" in the Office
2024-18	Installation of Vision, Mission Boards, Citizens' Charter, PACD and furnishing of client's waiting area in compliance with EODB-EGSD Act (Regional Office & all Field Offices)	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	315,000.00	315,000.00		provision for signages/directory to be installed inside the CSC-RO and FO building
2024-19	Purchase of conference tables & chairs, sound system, projector, décor stands)	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	400,000.00		400,000.00	to furnish Knowledge Hub/ Multi-Purpose Hall for use during meetings/conferences
2024-20	Provision for Labor and Materials for Witness Stand, Rack, Platform, Pew, Cabinet/Divider at the Hearing Room	LSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	150,000.00		150,000.00	To furnish the Hearing Room at the new CSC RO II Building
2024-21	purchase of 65 inches SMART TV with audio speaker, queueing printing machine for the installation of Queueing System	ESD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	100,000.00		100,000.00	to be installed at the CSC RO II waiting area
2024-22	Smart Television (To play videos presented as evidence) 43"	LSD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	25,000.00	25,000.00		to be installed at the CSC RO II hearing room
2024-23	Client Service Kiosk/Area (Machine) for the Citizen's Charter	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	100,000.00		100,000.00	provision of 1 set computer desktop at the Client Service Kiosk/Area
2024-24	To furnish the Breast Feeding Corner (Purchase of cushioned sofa, diaper changing table, refrigerator & appropriate lavatory and goose neck faucet)	PALD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	65,000.00	65,000.00		to be installed at the CSC RO II waiting area
2024-25	Roll-up Doors / Storm Guard	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Third Quarter	GoP	400,000.00	400,000.00		Provision for storm protection at the CSC RO II Regional Office building
2024-26	Installation of CCTV - labor cost and materials	MSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	100,000.00		100,000.00	To be installed at the CSC interior part of the new CSC RO II building

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2024-27	Fuel,oil & lubricants (Vehicle and Genset)	MSD	No	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	Income	500,000.00	500,000.00		
2024-28	Tarpaulin printing	All Units	No	Direct Retail Purchase NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP/Income	57,100.00	57,100.00		Provision for tarpaulin printing to be used for various activities of the Office
2024-29	DSLR Camera with SD Card, 2 units	MSD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	200,000.00		200,000.00	Documentation of various activities
2024-30	Shredder	ESD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	500,000.00		500,000.00	To augment old industrial unit, to be used for shredding used and unused test booklets during conduct of examinations
2024-31	Generator Set (to be installed in the old RO Building for COMEX Purposes) 50kva, 230v, 3phase	ESD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	800,000.00		800,000.00	To operationalize COMEX at the old CSC RO Building.
2024-32	Meals and Snacks	ESD/FOs	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	Income	391,350.00	391,350.00		Provision for meals and snacks to participants re: PROCTAD Training, to CSC employees during mobile application processing and meals and snacks of Test Administrators during conduct of CSC Examination and other special examinations
2024-33	Rent/Lease Expenses re: conduct of March 3 and Aug. 11 CS PPT	FOs	No	NP-53.5 Agency-to-Agency	First Quarter Second Quarter	First Quarter Second Quarter	First Quarter Second Quarter	First Quarter Second Quarter	Income	62,000.00	62,000.00		Provision of School rentals during conduct of CS Examinations
2024-34	Purchase of polo shirts for CSC RO II employees	ESD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	84,000.00	84,000.00		for use of CSC RO II employees during conduct of examinations
2024-35	Projector (2 units @ 80,000.00)	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	160,000.00		160,000.00	To furnish CSC RO II Function Hall for used during trainings, conferences, meetings, etc.
2024-36	LED Track Lighting	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	5,000.00	5,000.00		To be installed along the perimeter of the new RO Building for security purposes.
2024-37	Provision of Sound System (Speakers, mixers, amplifiers and Microphone) including installation cost and professional fee	HRD	No	Shopping NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	200,000.00		200,000.00	To furnish CSC RO II Function Hall for used during trainings, conferences, meetings, etc.
2024-38	Podium with logo	HRD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	40,000.00	40,000.00		To furnish CSC RO II Function Hall for used during trainings, conferences, meetings, etc.
2024-39	Tiffany Chairs with 2-inch cushion @ 2,000.00/unit	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	100,000.00	100,000.00		To furnish CSC RO II Function Hall for used during trainings, conferences, meetings, etc.
2024-40	Provision of Meals and Snacks re conduct of Internal and External Training(Face to Face Trainings) including prizes	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	2,794,000.00	2,794,000.00		
2024-41	Provision for virtual conduct of Trainings												
	Conduct of External Training (Virtual)-Meals and Snacks of Course Facilitators, Administrators and Support Staff	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	84,000.00	84,000.00		
	Large Diaphragm Condenser Microphone, web cam and Red Ring Light	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	9,659.00	9,659.00		
	Speaker Equalizer and Amplifier	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	12,000.00	12,000.00		
2024-42	Provision of customized training kits (12 trainings* 50 pax* 400/ kit (customized notebook, ballpen, ID with strap/or acrylic white id with pin, bag)	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	240,000.00	240,000.00		

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2024-43	Printing of Training Certificates	HRD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	35,830.00	35,830.00		
2024-44	Provision of Manuals re conduct of various trainings		No							-			
	- Leadership Trainings @ 300.00	HRD	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter	Income	900,000.00	900,000.00		
	- Other Trainings	HRD	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter	Income	225,000.00	225,000.00		
2024-45	Meals and Snacks re: conduct of various meetings	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	232,600.00	232,600.00		Provision of Meals and Snacks for different meetings (RSP-HRMPSB, PMT, HRDC, RCA, MANCOMM, BAC and Other Meetings)
2024-46	Rewards and Recognition (conduct of PRAISE Meetings and Awarding Rites		No							-			
	- Meals and Snacks	HRD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Income	40,000.00	40,000.00		Provision of Meals and snacks during the conduct of Rewards and Recognition
	- Supplies and Materials during the conduct of REWARDS Rites (Decorations)	HRD	No	Shopping	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Income	10,000.00	10,000.00		Provision of materials re conduct of Rewards and Recognition
2024-47	General Assembly Provision of food 42 pax* 2 sem*400	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	33,600.00	33,600.00		
2024-48	Provision for various expenses to Promote Health and Wellness												
	Provision for meals/snacks to promote Health and Wellness (45 employees *50*2 Sem)	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	13,500.00	13,500.00		
	Heavy Duty Dial Type Weighing scale	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	2,700.00	2,700.00		
	Automatic Blood Pressure apparatus	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	2,650.00	2,650.00		
2024-48	GAD/GEDSI-information materials (pamphlets/brochures/infographics)	HRD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-49	Meals and snacks Gender and Development [Conduct of Regionwide online/face-to-face GAD/ GEDSI trainings (internal and external), GAD/ GEDSI Planning Workshop]	HRD	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	Income	44,000.00	44,000.00		
2024-50	Provision for Traveling expenses (Airfare), Registration Fee, Meals and Snacks during practice, Sports Uniform, Sports Equipment and other materials	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	1,100,000.00	1,100,000.00		Provision for various expenses re: participation of CSC RO II employees to the Luzon Friendship Games in Bicol Region
			No	NP-53.9 - Small Value Procurement									
2024-51	Various Expense in the Conduct of Regional HR Convention		No							-			
	Accommodation of Speakers	HRD	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter	Income	40,000.00	40,000.00		Provision of Speakers' accommodation (2 Nights and 2 Days , suite @ 2500 per night) 8 speakers
	Customized Training Kits	HRD	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter	Income	105,000.00	105,000.00		Provision of Customized Kits for HR Convention (150 pax* 700 per kit)

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2024-52	Two-way in-ceiling speaker with sub-woofer +tweeter, dolby digital sound pair of two , 8 units @ 7,000 per unit	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	56,000.00	56,000.00		To furnish CSC RO II Function Hall for used during trainings, conferences, meetings, etc.
2024-53	Basic Medicines/First-Aid(Emergency) Kit/ Hard Hat/ Go bag survival kit	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	232,000.00	232,000.00		As safety precaution and risk and disaster management initiatives
2024-54	Purchase of Shirts for Women's month, END VAWC Campaign, and PCSA Anniversary	HRD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	210,000.00	210,000.00		The shirts for VAW events and and shirts for Women's month are primarily intended to support advocacies for Anti-VAWC and GAD.
2024-55	Crucifix (For Hearing Room)	LSD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	1,000.00	1,000.00		To furnish Hearing Room
2024-56	Tarpaulin Printing and Framing of the Administrative Disciplinary Process	LSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	14,000.00	14,000.00		To furnish Hearing Room
2024-57	Stainless Flagpole Stand Indoor for Flags with Heavy Base	LSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	10,000.00	10,000.00		To furnish Hearing Room
2024-58	Provisions of meals during the conduct of various activities in the PCSA Celebration												
	Accommodation for guest speaker/s for 2 nights (Regional HAP Recognition Rites)	PALD	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	GoP	10,000.00	10,000.00		Provision of Accommodation for guest speaker/s for 2 nights (Regional HAP Recognition Rites)
	Meals and Snacks Regional HAP Recognition Rites (150 PAX *350)	PALD	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	GoP	20,100.00	20,100.00		Meals and Snacks Regional HAP Recognition Rites, (150 pax @ 350.00)
	HAP Orietation Writeshop for 2 days	PALD	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	GoP	6,400.00	6,400.00		Meals and snacks for 4 speakers during the HAP Orientation Writeshop for 2 days for 3 groups (LGU, NGA, SUCs)
	Meals- PCSA Activities	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	19,125.00	19,125.00		Provision for Kick-off activity and Thankgiving Mass
	Provision of various expenses and materials re: conduct of Blood Letting	PALD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	10,000.00	10,000.00		
2024-59	Meals and snacks re: conduct of meeting with Partner Agencies on Prime HRM , PCSA, HAP	PALD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	67,400.00	67,400.00		
2024-60	Provision for the conduct of PRIME-HRM Recognition Rites												
	Meals for 90 pax @ P150/pax)	PSED	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	GoP	13,500.00	13,500.00		
	Plaque	PSED	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	GoP	3,000.00	3,000.00		
2024-61	Printed Flyers, Pamphlets (assorted)	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-62	Citizen's Charter Handbook Hard-Bound	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-63	Fire extinguisher, refill	MSD/FOs	No	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	First Quarter	First Quarter	GoP	50,000.00	50,000.00		
2024-64	Provisions for Termite Treatment and Control	MSD/FOs	No	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	250,000.00	250,000.00		
2024-65	Kitchen Ware , to include plates, spoons and forks, cups and saucers, glasses, one dozen for each kind	ISAFO	No	Shopping	First Quarter	First Quarter	First Quarter	First Quarter	GoP	5,000.00	5,000.00		For use of visitors during meetings
2024-66	metal galvanized storage shelving units - 7.5 ft x 3.75 ft x 1.5 ft - 8 layers (2 units)	NVFO	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	40,000.00	40,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2024-67	metal galvanized storage shelving units, (5 units @ 20,000.00 each)	CBFO	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	100,000.00	100,000.00		
2024-68	metal galvanized storage shelving units, 5 rows open, 50" x 32" x 66" (LxWxH), 1 unit (For LSD Records Room)	LSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	20,000.00	20,000.00		
2024-69	metal galvanized storage shelving units, 8 rows open, 113" x 45" x 18" (10 units)	ISAFO	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	200,000.00	200,000.00		
2024-70	Solar LEDs (4 units)	NVFO	No	Shopping	First Quarter	First Quarter	First Quarter	First Quarter	GoP	16,000.00	16,000.00		
2024-71	Monobloc chair 100units @ 400.00)	QFO/ISAFO	No	Shopping	First Quarter	First Quarter	First Quarter	First Quarter	GoP	40,000.00	40,000.00		
	Provision of IT Equipment												
	Desktop Computer (4 units @ 80,000.00)	NVFO QFO	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	320,000.00		320,000.00	
2024-72	Laptop Branded - M2 pro chip - 12-cores cpu - up to 38-cores gpu - 2TB storage - 32 gb Memory - Touch ID	ESD	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	130,000.00		130,000.00	
	Laptop Computer (7 units)	LSD PALD CBFO ORD	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	560,000.00		560,000.00	
2024-73	Tank Printer all in One , 2 units	ESD	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	80,000.00	80,000.00		
	Portable Printer, 1 unit	HRD	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	35,000.00	35,000.00		
	Inkjet Printer (All-in-One)FPOT, 2 units	PALD/PSED	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	40,000.00	40,000.00		
2024-74	Uninterruptible Power Supply (UPS) 1500VA, 5 units @ 5000	HRD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	25,000.00	25,000.00		to replace unserviceable and /or old units
2024-75	Wifi -Router to be used for the Multi-Function room	LSD	No	Shopping	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	3,500.00	3,500.00		To be used during meetings
2024-76	Acrylic Marker (Vision, Mission, Core Values, No to Fixer, No Smoking, No noon Break, CCB) - installation and material cost	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	45,000.00	45,000.00		
2024-77	Frame, board and printing Citizen's Charter, including labor for installation	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	30,000.00	30,000.00		
2024-78	Signages on Special Lane for PWDs / Pregnant women (acrylic board)	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-79	Glass Frame, 3.5 ft 8x2 for lactation guidelines (frame and printing cost)	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	2,500.00	2,500.00		
2024-80	CSC Banner	LSD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-81	Stainless Frames (2 feet x 3 feet)	PALD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	5,000.00	5,000.00		
2024-82	CSC Batanes FO Building	CAGBAT	No	Competitive Bidding	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	20,000,000.00		20,000,000.00	Provision for construction of the CSC Batanes Field Office.
2024-83	Conduct of meeting with Partner Agencies on PRIME-HRM, PCSA, HAP etc	PALD	No	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Third Quarter	Third Quarter	Income	67,400.00	67,400.00		
2024-84	Conduct of Regular Internal Audit by Internal Audit Service	ORD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Income	29,000.00	29,000.00		
	Provision for ISO/QMS related expenses												

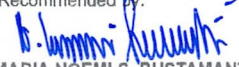
Civil Service Commission Regional Office No. II Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Activity				Source of Funds	Estimated Budget (PhP)			REMARKS/Remarks (Brief Description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2024-85	Provision of meals and snacks re: conduct of ISO QMS Internal Audit	ORD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	19,000.00	19,000.00		
	Meals and snacks re: conduct of audit by IAS	ORD	No	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	GoP	29,000.00	29,000.00		
2024-86	Meals and snacks re: Management Review	ORD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	6,000.00	6,000.00		
2024-87	Meals and snacks re: ARTU/ARTA related trainings	ORD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	20,000.00	20,000.00		
Sub-total - APP- Non-CSE										48,134,314.00	22,214,314.00	25,920,000.00	
	APP-CSE (G.1 Available at Procurement Service Stores)	RO/FOs	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		970,374.39	970,374.39		
	APP-CSE (G.2 Other Items not available at PS but regularly purchased from other sources)	RO/FOs	No	Shopping	various dates	various dates	various dates	various dates		592,815.30	592,815.30		
		RO/FOs		Direct Contracting	N/A	N/A	N/A	N/A					
	Procurement of Supplies (APP-Non CSE)	MSD	No	Shopping NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	351,318.00	351,318.00		
TOTAL BUDGET										49,697,503.69	23,777,503.69	25,920,000.00	

Consolidated by:


VICTORIA PADILLA
 Chief Human Resource Specialist
 Head, BAC Secretariat

Recommended by:


MARIA NOEMI S. BUSTAMANTE
 BAC Chairperson

REWINA D. ARUGAY
 Vice BAC Chairperson


Approved by:


Atty. MARITES P. LAPPAY
 Acting Director IV

Funds Availability:


LOVE JOY C. MARANTAN-BUNAGAN
 Budget Officer


Atty. GLADYS RISENJOY PAJARILLO
 Member (Legal)


Atty. MARI-GRACE L. CUMAGU
 Member (Financial)


Atty. MARCELO C. CABILDO JR.
 Member (Technical)

Atty. NOEMI S. CARAGGAYAN
 Alternate Member (Legal)

Atty. JOSEPHINE V. TABBU-BALUBAL
 Alternate Member (Financial)

RONALD R. DANCEL
 Alternate Member (Technical)